



2024 COMMERCIAL BUILDING PERMIT APPLICATION

Application Date: _____ Project Name: _____

Address: _____

Owner: _____ Agent: _____

Owner Address: _____

E-mail: _____ Phone #: _____

Project Architect/Engineer: _____

Address: _____

E-mail: _____ Phone #: _____

Contractor: _____ License #: _____

Contractor's Qualified Agent or Contact Person: _____

Address: _____

E-mail: _____ Phone #: _____

Is this project located in historic district? Y / N

- If yes, then application must be made and approved by the Historic Preservation Committee prior to building application (unless interior renovations only).

Does this project include new construction, additions or added impervious surfaces? Y / N

- If yes, then a site application must also be submitted with package for review.

Is any portion of the lot or property in flood plain? Y / N

- If yes, project submittals must include FEMA forms prepared by licensed surveyor to exclude the footprint of the building with minimum height of finished floor elevation 12 inches above Base flood elevation.

PROPOSED OCCUPANCY CLASSIFICATION (Chapter 3 IBC)

- Assembly Subclass
Institutional Subclass
Business
Mercantile
Educational
Utility & Miscellaneous
Residential (other than 1 and 2 family dwellings) Subclass
Factory Industrial
Storage Subclass
High-Hazard Subclass

