

2024 COMMERCIAL BUILDING PERMIT APPLICATION

Application Date:	Project Name:		
Address:			
	Agent:		
Owner Address:			
	Phone #:		
Project Architect/Engineer:			
Address:			
	Phone #:		
Contractor:	License #:		
Contractor's Qualified Agent or Contact Person:			
Address:			
	Phone #:		
 Is this project located in historic district? Y/N If yes, then application must be made and approved application (unless interior renovations only). Does this project include new construction, additions If yes, then a site application must also be submitted 	-		
 Is any portion of the lot or property in flood plain? If yes, project submittals must include FEMA forms puilding with minimum height of finished floor eleval PROPOSED OCCUPANCY CLASSIFICATION (Characteristics) 	prepared by licensed surveyor to exclude the footprint of the tion 12 inches above Base flood elevation.		
☐ Assembly Subclass			
	Residential (other than 1 and 2 family		
☐ Institutional Subclass	dwellings) Subclass		
Business	Factory Industrial		
☐ Mercantile	Storage Subclass		
Educational	High-Hazard Subclass		
Utility & Miscellaneous			

Is Proposed Occupancy Classification Different From Current Classification? Y/N

*If yes, you must confirm whether location would need to be rezoned. Zoning Application may be necessary.

IMPERVIOUS SURFACE CALCULATIONS

Impervious surfaces are those that will not allow absorption of rainwater. This includes roofs, drives, parking areas, out buildings, walks, pools, any other hardscape, solid or semi-solid surfaces. Even densely compacted gravel may be considered impervious.

considered impervious						
					us to be removed	
Plus any new impervious Sq. Ft.			Equals grand total of all impervious on site Sq. Ft.			Sq. Ft
Lot Area	Sq. Ft.		Total area dist	urbed	Sq. Ft.	
DESCRIPTION OF	IMPROVEMEN	NT (check	all that apply)			
New Building - sq. ft.		New Impervious Surface - sq. ft				
☐ Interior Renovation			☐ Landscape/ Hardscape			
Addition - sq. ft.			☐ Exterior Renovation			
Repair						
Total Costs:						
	l load analysis). I rt Drawings Agreement bliance Forms	Plans may	be submitted electronic		anical drawings, plumbin	S S
NEW/ ADDITIONAL	L UTILITIES R	EQUEST	ED			
() Electrical:	☐ 1ph or 3ph	Overl	head or Underground	Service Size	e amp	
() Water:	3/4"	<u> </u>	<u> </u>	Other	<u></u>	
() Water(Irrigation):	3/4"	<u> </u>	□ 2"	Other		
() Gas: BTU Consu	mption		List of Appliances _			
() Sewer	() Cable		() Telephon	ne	() Internet	
provided is incorrect, t	he building pern	nit may be	revoked. Furthermore,	, the application	and that if any of the info n and permit can provide on of the code, the buildi	that if the
Contractor/Agent Sign	ature		Print Name		Date	
Approved: Ch	ief Building Offi	cial			Date	