



## OCCUPATION TAX INFORMATION

Business owners in the City of Thomasville are required to pay occupation tax based on the type of business and estimated annual gross receipts. This tax is pro-rated based on the number of months open the first year and adjusted each year thereafter as the actual gross increases or decreases. Occupation tax is due and payable on or before April 15th of each year after the initial opening. Renewal notices are mailed in January.

The Planning Department must check the zoning of the property to be sure the type of business can be operated at the location you have chosen. A certificate of occupancy inspection, if required, will be scheduled by the Building Inspection Department. You may contact both departments at 227-6982 or come by the office located at 111 Victoria Pl.

Please contact Thomasville Fire Rescue for information concerning fire alarms, sprinkler systems and fire safety at 227-3282.

Hotels, motels and bed & breakfast establishments are required to pay excise tax at the rate of 5% of the monthly rent which is collected from the occupants. This tax is due to the City of Thomasville on or before the 20th of the month for the preceding month. Please see section 18-115A of the city code for more detailed information.

Restaurants or caterers are required to obtain a Food Service Permit from the local health department located at 440 Smith Avenue, phone 226-4241.

To obtain a federal tax number or sales tax number and to register your business name, call the State of Georgia Sales & Use Tax Division at 229-430-8401.

The enclosed Occupation Tax return and affidavit should be completed and returned to City of Thomasville, Tax Department, P.O. Box 1397, Thomasville, GA 31799. Your tax will be calculated with a statement following by return mail and payment will be due within 30 days.

Business owners are required to pay personal property tax based on the value of the commercial furniture, fixtures, equipment and inventory used in the business. Please contact Travis Gibbs at the Thomas County Tax Assessor's Office for more information and to register your business for the following tax year, phone 225-4133.

If you have any questions concerning the occupation tax, please call the City Tax Department at 227-3250 or 227-7000 or you may come to the office located in the Thomasville Administration Building at 111 Victoria Place.

2021 OCCUPATION TAX RETURN - CITY OF THOMASVILLE, GEORGIA  
 PLEASE COMPLETE THIS FORM AND MAIL TO:  
 CITY OF THOMASVILLE, TAX DEPARTMENT, PO BOX 1397, THOMASVILLE GA 31799

Name of Business: \_\_\_\_\_

Location of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Mailing Address, if different from location: \_\_\_\_\_

Check One: Corporation ( ) Partnership ( ) Sole Proprietor ( ) Other ( ) \_\_\_\_\_

Name of Corporation or Owners: \_\_\_\_\_

Social Security Number  
 Or Federal ID Number: \_\_\_\_\_

Dominant (Main) Type of Business: \_\_\_\_\_

Opening Date of Business: \_\_\_\_\_

ESTIMATE ANNUAL GROSS RECEIPTS, SALES, COMMISSIONS OR OTHER MEASURABLE RETURNS. OCCUPATION TAX WILL BE PRO-RATED FOR 2020 BASED ON THE NUMBER OF MONTHS OPEN AND WILL BE ADJUSTED EACH YEAR BASED ON PREVIOUS YEAR'S ACTUAL GROSS RECEIPTS.

0 – 5,000 ( )	1,750,001 – 2,000,000 ( )	6,000,001 – 6,500,000 ( )
5,001 – 10,000 ( )	2,000,001 – 2,250,000 ( )	6,500,001 – 7,000,000 ( )
10,001 – 25,000 ( )	2,250,001 – 2,500,000 ( )	7,000,001 – 7,500,000 ( )
25,001 – 50,000 ( )	2,500,001 – 2,750,000 ( )	7,500,001 – 8,000,000 ( )
50,001 – 75,000 ( )	2,750,001 – 3,000,000 ( )	8,000,001 – 9,000,000 ( )
75,001 – 100,000 ( )	3,000,001 – 3,250,000 ( )	9,000,001 – 10,000,000 ( )
100,001 – 150,000 ( )	3,250,001 – 3,500,000 ( )	10,000,001 – 11,000,000 ( )
150,001 – 200,000 ( )	3,500,001 – 3,750,000 ( )	11,000,001 – 12,000,000 ( )
200,001 – 250,000 ( )	3,750,001 – 4,000,000 ( )	12,000,001 – 13,000,000 ( )
250,001 – 500,000 ( )	4,000,001 – 4,250,000 ( )	13,000,001 – 14,000,000 ( )
500,001 – 750,000 ( )	4,250,001 – 4,500,000 ( )	14,000,001 – 15,000,000 ( )
750,001 – 1,000,000 ( )	4,500,001 – 4,750,000 ( )	15,000,001 – 16,000,000 ( )
1,000,001 – 1,250,000 ( )	4,750,001 – 5,000,000 ( )	16,000,001 – 17,000,000 ( )
1,250,001 – 1,500,000 ( )	5,000,001 – 5,500,000 ( )	17,000,001 – 18,000,000 ( )
1,500,001 – 1,750,000 ( )	5,500,001 – 6,000,000 ( )	18,000,001 – 19,000,000 ( )

Additional Gross – Project from Above

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_ Notary Public: \_\_\_\_\_  
 (owner, manager, partner, officer, etc.)

AFFIDAVIT VERIFYING STATUS  
FOR CITY OF THOMASVILLE PUBLIC BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Thomasville, Georgia, public benefit as referenced in O.C.G.A. 50-36-1, I am stating the following with respect to my application for the following public benefit:

- Occupational Tax Certificate
- Business license or permit
- Alcoholic Beverage sales license or permit
- Taxi license or permit
- Other public benefit or permit

**\*Attach a copy of secured and verifiable document for identification purposes.\*  
O.C.G.A. 50-36-2**

\_\_\_\_\_  
Name of natural person applying on behalf of individual, business, corporation, partnership, LLC, or other private entity \_\_\_\_\_

1) \_\_\_\_\_ I am a United States citizen

**OR**

2) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older, OR I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older, AND lawfully present in the United States\*

In making the above statement under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

\_\_\_\_\_  
Signature of applicant    Printed name    Date

\_\_\_\_\_  
\*Alien registration number for non-citizens

SWORN AND SUBSCRIBED BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2\_\_\_\_

NOTARY PUBLIC \_\_\_\_\_ My commission expires on: \_\_\_\_\_

**\*O.C.G.A. 50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8, U.S.C. as amended provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens who do not have an alien registration number may supply another identifying number below:**

**Other identification number:** \_\_\_\_\_

**Private Employer Affidavit Pursuant To O.C.G.A. § 36-60-6(d)**

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

The AG’s Office Website: <http://law.ga.gov/immigration-reports>

Section 1. Please check only one:

(A) \_\_\_\_\_ On January 1<sup>st</sup> of the below-signed year, the individual, firm, or corporation employed more than ten (10) employees<sup>1</sup>.

**\*\*\* If you select Section 1(A), please fill out Section 2 and then execute below.**

(B) \_\_\_\_\_ On January 1<sup>st</sup> of the below-signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

**\*\*\* If you select Section 1(B), please skip Section 2 and execute below.**

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Name of Private Employer

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

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I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on \_\_\_\_, \_\_\_\_\_, 201\_\_ in \_\_\_\_\_(city), \_\_\_\_(state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:

<sup>1</sup> To determine the number of employees for purposes of this affidavit, a business must count its total number of employees company-wide, regardless of the city, state, or country in which they are based, working at least 35 hours a week.

## **BUSINESS CLASSIFICATIONS**

Class 1 – Antiques, art dealers, automobile parts and accessories, automobile sales (new or used), bakery, bookstore, building materials, camera shop, catalog & mail order, computers & software, consignment shop, convenience store, cosmetics, electronics, fish & seafood market, florist, flowers and nursery stock, furniture store, gasoline sales, gift shop, grocery store, hardware store, household appliances, jewelry, limousine rental with driver, meat market, pets and pet supplies, pharmacy, sewing, sporting goods, tools (retail or wholesale), toys, games, hobby & crafts, trucking (local or long distance), vending machine merchandisers, warehousing & storage, wholesalers.

Class 2 – Adoption services, automotive repair shops (including window repair & tinting), bed & breakfast, burglar, fire & security alarm installation, cabinet building, car rental, carwashes & detailing, catering, child day care, clothing store, concrete work, dentist, department store, drywall & insulation contractors, fence construction & installation, floor covering installation & repair, fruit & vegetable market, glass repair, health services, hotel, heavy construction (land clearing, dam & dike construction), intermediate care facilities, medical doctor, motel, nursing home, painting & paper hanging, parking lot painting & maintenance, personal care home, physical occupational or speech therapist, plumbing, heating & air-conditioning, psychiatrist, psychotherapy & professional counseling, restaurant, tile & marble installation, sign painting and lettering, social services (individual or family counseling), swimming pool construction, towing service, variety store.

Class 3 – Advertising agency or advertising material distribution service, art schools, bail bonding services, barber shop, beauty shop, building cleaning & maintenance services, ceramics, collection service, commercial art & graphic design, computer maintenance & repair, diet & weight reducing centers, dry cleaning, electrical & electronic repair, funeral home, home health equipment rental, interior design & decorating service, landscaping, laundry & garment services (including coin operated laundries), lawn care, massage therapist, motorcycle repair, nail salon, party planning, personnel services, pest control, pet grooming, boarding or sitting service, photography, picture framing, private investigator, rental of appliances, electronics, equipment & furniture, recording studio, repossession service, schools & educational services, security guard service, sewing services, swimming pool cleaning & maintenance, tax return preparation, telemarketing, temporary employee service, tree service, transcription services, veterinarian, video & DVD rental, video production, wedding & reception planning.

Class 4 – Accounting, architect, attorney, bookkeeping, business consultant, disc jockey, engineer, landscape architectural services, management consulting services, printing.

Class 5 – Aerobic dance & exercise classes, amusement & recreational centers, billiards, bowling centers, cellular telephone services, coin-operated amusement devices, dance studios & schools, entertainers & musicians, insurance agents, brokers & services, investment advice, music instruction & schools, physical fitness facilities, real estate agents, managers, brokerage or appraisal, recreational sports centers, security & stock brokers, skating rinks.

Class 6 – Banks, loan broker, loan companies, mortgage banker, mortgage broker, personal credit institutions, real estate investment trusts.