



**ROOFING PERMIT APPLICATION**

Building Classification:  Residential  Commercial

Property Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Is the property located within a Historic District? Y/N**

*\*If yes, then application must be submitted and approved by the Historic Preservation Committee prior to building application.*

Pitch of roof \_\_\_\_\_ Type of roof \_\_\_\_\_

Manufacturer: \_\_\_\_\_

**Total Cost: \$** \_\_\_\_\_

*\*Please submit manufacturer's information on minimum pitch requirements and specifications for any materials other than asphaltic shingles (web links will suffice).*

**Are there previous layers of roofing to remain? Y/N**

If so, how many? \_\_\_\_\_ What type? \_\_\_\_\_

*\*If more than 2 of any type of materials are to be in place, information will be required to ensure structural stability and soundness under added weight.*

This application and the resulting permit are for roof covering assemblies only. Any structural modifications, interior roof drains, or mechanical installations require separate permits.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Contractor/Agent Signature                      Print                      Date

\_\_\_\_\_/\_\_\_\_\_  
Approved: Chief Building official                      Date